

## **EXECUTIVE SUMMARY**

### **Recommendation of \$500,000 or Greater FY21-017 – Fresh Produce for Cafeterias**

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#### **Introduction**

##### **Responsible: Procurement & Warehousing Services (PWS)**

This request is to approve the recommendation to award Invitation to Bid (ITB) FY21-017 – Fresh Produce for Cafeterias for a period of thirty-six (36) months from August 1, 2020 through July 31, 2023. This contract may be renewed for two (2) additional one (1) year periods. This Bid provides Food and Nutrition Services Department (FNS) the ability to purchase fresh produce for cafeterias.

The spending authority being requested is \$18,632,000.

#### **Goods/Services Description**

##### **Responsible: Food & Nutrition Services (FNS)**

FNS procures fresh produce including, but not limited to, apples, bananas, carrots, corn, cucumbers, romaine and iceberg lettuce, melons, Florida, and California oranges, pears, peppers, pineapples, tangerines, and tomatoes to school cafeterias. School lunch, breakfast, after-school snacks, and supper programs must meet meal patterns and nutritional standards based on the United States Department of Agriculture guidelines. These products are essential to The School Board of Broward County, Florida (SBBC).

The purpose of providing fresh produce is to provide nutritional value to students while meeting dietary guidelines. School lunch, breakfast, after-school snack, and supper programs must offer fruits and vegetables. FNS managers place orders for these products on an as-needed basis and according to a schedule based on meals planned.

#### **Procurement Method**

##### **Responsible: PWS**

This contract was competitively solicited and awarded to the lowest responsive and responsible bidder meeting all specifications, terms, and conditions, in accordance with Purchasing Policy 3320, Part II, Rule D and Florida Administrative Code 6A-1.012(7).

The recommended awardee, MacEdwards Produce & Company, Inc., is the current supplier of produce for the District and is registered with SBBC as a Women Business Enterprise (WBE). Staff indicates that the performance of the vendor recommended for the award is satisfactory and that it should continue servicing the District.

The Affirmative Procurement Initiative recommended by the Supplier Diversity and Outreach Program is the Voluntary M/WBE Distributorship Development Program.

**Recommendation of \$500,000 or Greater**  
**FY21-017 – Fresh Produce for Cafeterias**  
**March 3, 2020 Board Agenda**  
**Page 2**

**Financial Impact**  
**Responsible: PWS and FNS**

The total spending authority requested is \$18,632,000, as demonstrated in the breakdown below:

<b>ITB 15-101V - Fresh Produce for Cafeterias</b>	
Historical Average Monthly Expenditures	\$ 517,563
Number of months	x 36
<b>Estimated forecasted spend (rounded)</b>	<b>\$ 18,632,000</b>

Funding for this Bid will come from the FNS Department’s operating budget. The amount requested was determined based on historical data and FNS’ forecasted purchases to satisfy the needs of the District. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the contract award amount.